

Tuesday, March 20, 2018

THE FOLLOWING POSITIONS ARE FOR **EXTERNAL & INTERNAL APPLICANTS**

JOB CODE	POSITION/DEPARTMENT	HRS/SHIFT	DATE	COMMENTS
PROF6500	DIRECTOR MED-SURG/MENTAL HEALTH/ BIRTHING SERVICES	Full Time; 40 hours Varied	10/16/2017	RN with Bachelor of Science in Nursing ; Master preparation required in appropriate clinical area, healthcare administration, or business or completion within 3 years; 5-7 years in area of specialty with progressive Management experience; Licensed to practice as a Registered Nurse in the State of Michigan; Ability to work within a complex environment; handle multiple priorities; to change job related practices, priorities, procedures, and redesign these activities in response to changing work conditions; Good reading, writing, and comprehension skills in order to understand, effectively communicate, and contribute to procedures, processes, orders, methods, and standards; Ability to analyze and interpret data and information used to formulate, implement, and monitor goals and objectives for assigned areas of responsibility; Demonstrates personal accountability; Ability to think creatively and critically, and to make decisions with minimal direction and supervision; Requires highly developed management and leadership skill essential to effectively supervise and lead large numbers of employees across the organization; Effectively demonstrates positive customer relations; Ability to adapt to new technologies used in the work environment: Microsoft applications skills
PROF6300	MANAGER REVENUE & REIMBURSEMENT	Full Time; 40 hours; Varied	2/13/2017	Bachelor's Degree with a major in accounting or finance; Master's Degree preferred; 5 years or more of progressive experience in hospital reimbursement; experience must include 3 or more years in reimbursement, financial analysis or financial planning; high level of analytical ability, as well as a broad understanding of all aspects of healthcare financial management; understanding of patient accounting, reimbursement and cost reporting; demonstrate the ability to provide direct supervision of reimbursement staff and work as a team member. Excellent communication skills required; skills: proficient in Microsoft Access, Excel and Word software; bility to adapt to different types of computer systems
PROF2580	PHARMACIST INPATIENT PHARMACY	Casual	9/25/2017	Graduate of accredited School of Pharmacy, B.S. degree of Pharm D degree; Current State of Michigan Pharmacist and Controlled Substance licenses; communication skills; ability to express views through spoken and written media to ages from adolescent through geriatric
PROF2710	SR FINANCIAL ANAYLYST - REIMBURSEMENT REVENUE & REIMBURSEMENT	Full Time; 40 hours; Varied	3/5/2018	Bachelors degree with major in Accounting or Finance; Master's degree preferred; 3-5 years experience in Hospital reimbursement; Proficiency with computerized financial systems, electronic spreadsheets, personal computer financial applications and 2-3 years experience in Windows & Word or similar software.
NRSG	ADVANCED PRACTICE NURSE- PHYSICIAN SUPPORT/ WOUND CENTER	Part Time II; 24hrs 8a-430p May Vary	12/11/2017	Master's Degree as APN; 2 years of clinical experience in the population served; Current APN license in the State of Michigan; nursing skills as defined the laws governing the practice of nursing in MIchigan; High level of expertise in the assessment, diagnosis and treatment of the complex responses of individuals, families or communities to actual or potential health problems, prevention of illness and injury, maintenance of wellness, and provision of comfort; Excellent interpersonal, communication, negotiation, organizational, analytical and time management skills; able to develop collaborative relationships with physicians, patients, families and other members of the healthcare team; able to manage change and integrated CQI principles for service and organization work improvements.

NRSRG 1691	REGISTERED NURSE EMERGENCY	Part Time; 24hrs 7p-7a	12/4/2017	Qualifications for all Registered Nurse positions are: Must have RN experience Graduate of ADN or BSN program; licensed in State of MI	
	4 SOUTH SURGICAL	Full Time; 36hrs 630a-7p	3/5/2018		
	4 SOUTH SURGICAL	Full Time; 36hrs 630p-7a	(8)3/5/2018		
	ICU	Part Time; 24hrs 7a-730p	3/5/2018		
	ICU	Part Time; 24hrs 7p-730a	3/5/2018		
	ICU	Full Time; 36hrs 7p-730a	(4)3/5/2018		
	ICU	Full Time; 36hrs 7a-730p	(7)3/5/2018		
	6 EAST CARDIAC/STEP-DOWN	Full Time; 36hrs 7p-730a	10/26/2017		11/13/2017
	6 EAST CARDIAC/STEP-DOWN	Part Time; 24hrs 7p-730a	6/5/2017		8/14/2017 9/11/2017
	ICU	Part Time; 24hrs 7p-730a	9/25/2017		
	OR PEDIATRICS MENTAL HEALTH	Casual Casual	12/4/2017 8/7/2017		Must have OR experience
	5 EAST ORTHO/ONCOLOGY	Full Time; 40hrs 3p-1130p	12/18/2017		
	3 EAST SURGICAL	Part Time; 24hrs 730p-7a	1/15/2018		
3 EAST SURGICAL	Part Time; 24hrs 7p-730a	11/20/2017			
3 EAST SURGICAL	Casual	3/27/2017			
NRSRG 1691	REGISTERED NURSE MEDICAL IMAGING	Casual	12/18/2017	Qualifications for all Registered Nurse positions are: Must have RN experience Graduate of ADN or BSN program; licensed in State of MI 1 to 2 years of emergency or critical care experience preferred. Experience in an independent or progressive leadership role desired. Maintains a registered nursing license in the State of Michigan; Must be capable to act independently of supervision, hold strong organizational skills, and interpersonal skills. Must maintain BCLS and ACLS certification.	

NRS1100	NURSE AIDE 4 SOUTH SURGICAL	Full Time; 36hrs 630p-7a	(4)3/5/2018	Must be certified or have six months previous experience
	4 SOUTH SURGICAL	Full Time; 36hrs 630a-7p	3/5/2018	
	ICU	Part Time; 24hrs 7a-730p	3/5/2018	
	ICU	Full Time; 36hrs 7p-730a	(2)3/5/2018	
	ICU	Full Time; 36hrs 7a-730p	(2)3/5/2018	
TECH3504	MEDICAL ASSISTANT YALE VA	Part Time; 25hrs 730a-1230p	1/22/2018	High School graduate; 1 year medical assistant or medical background; On-the-job training to develop skills as outlined in standards; BLS Certification
TECH1321	SURGICAL TECHNICIAN OR	Casual	6/12/2017	Associate of Applied Science/Surgical Technology; NBSTSA Certification, ability to perform competently in stressful/emergency situations
		Full Time; 40hrs	(5) 12/18/2017	
		Part Time; 24hrs Varied	10/9/2017 1/22/2018	
TECH3641	SLEEP CENTER TECHNICIAN SLEEP CENTER	Casual	6/6/2016	Successful completion of Credentialed Registered Polysomnographic Technologist (RPSGT) program; clinical sleep experience performing overnight polysomnograms and daytime testing procedures and scoring sleep testing procedures for adult and pediatric patient populations required; Credentialed Registered Polysomnographic Technologist (RPSGT); Requires strong analytical and detail-oriented skills, interpersonal communication skills and the ability to shift readily from task to task while maintaining a quality work produce and properly prioritizing tasks; Ability to manage time effectively and work well under pressure
TECH11232	ENDOSCOPY TECHNICIAN ENDOSCOPY	Casual	10/16/2017	High School; 2 Years in an acute care setting and certified nurse aide preferred; Demonstrated ability to read and interpret documents such as safety rules, operating and maintenance instructions and policy and procedure manuals; Knowledge of and trained age-specific categories being served: adolescent, adult, and geriatric; Knowledge of occupational health and safety, ergonomics, and workers compensation; Demonstrates understanding and practice of OSHA regulations by consistent use of Personal Protective Equipment (PPE); Demonstrated ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form; Demonstrated ability to interact with people at various levels in a courteous, tactful and poised manner.
TECH3831	CARDIOGRAPHIC SONOGRAPHER CARDIOVASCULAR ECHO	Casual	7/17/2017	Graduate of a JRCERT Accredited Ultrasound Program; 1-2 years experience in diagnostic medical sonography; ARDMS or RCS registered; Ability to follow oral and written instruction; ability to communicate with patients, visitors and co-workers, able to efficiently operate a variety of Ultrasound equipment; strong organizational and problem solving skills, able to work independently; knowledge of computer applications.
SUPP5220	STERILE PROCESSING TECH STERILE PROCESSING SERVICES	Part Time; 32hrs Varied	2/5/2018	High School graduate or equivalent; Central Sterile Technician certification preferred; Six (6) months of previous related work experiences; Some typing required
		Casual	2/5/2018	

TECH 7320	MEDICAL ASSISTANT-CLINIC MMG MANAGED PRACTICE- DR. BRISCOE	Full Time; 40hrs 8a-630p	2/19/2018	High school graduate or certified equivalent; Graduate of approved program for Medical Assistant or 1 year of Medical Assistant experience; Electronic medical record experience and experience with insurance billing procedures preferred; Certified Medical Assistant preferred; BLS Certification within 90 days of hire/transfer; Knowledge of policies related to infection control, environmental safety and patient confidentiality; knowledge of grammar, spelling and punctuation including skill in written and verbal communication; ability to establish and maintain effective working relationships with staff, patients, public and external agencies; knowledge of Windows-based software application such as MS Word and Excel; Ability to read, understand, write and follow oral and written information; Ability to priority and multi-task; Ability to maintain strictest confidence with sensitive matters.
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